

UNIVERSITY ETHICS COMMITTEE

At the meeting of Academic Council 21st June 2016 it was agreed the University Ethics Committee reports directly to University Research and Innovation Committee (Academic Council 21 June 2016, Minute 75.10 refers). URIC is the body which approves the constitution and terms of reference of this committee.

CONSTITUTION	MEMBERSHIP (18)	DATE APPOINTED
Chair – Pro Vice-Chancellor (ex-officio)	Prof Bob Nichol	N/A
University Ethics Adviser (ex-officio) Deputy Chair	Dr Simon Kolstoe	N/A
1 member elected by each Faculty Board	Dr Peter Lee CCI Cherry Hood BAL Dr Bethany Simmonds HSS Karen Musk SCI Dr Giles Tewkesbury TECH	2017 2016 2018 2011
University Health and Safety Manager (Deputy)	Lynda Martin	N/A
Academic Representation Officer	Ed Walls	2020
University Chaplain (ex officio)	Rev Simon Coleman	N/A
Chair or nominee of each Faculty Ethics Committee(ex-officio)	Dr Alessandro Zambelli CCI Dr Peter Scott BAL Dr Brigitte Leucht HSS Dr Paul Morris SCI Dr Philip Scott TECH (from Dec 20)	N/A N/A N/A N/A N/A
Board of Governors’ Representative appointed by the Board of Governors	TBC	
Research Manager (ex-officio)	Denise Teasdale	N/A
Co-opted Members (maximum of 2 appointed by UEC)	Prof Matt Guille SCI	2017
In attendance, Secretary	Jason Reid	N/A

TERMS OF REFERENCE

1. To consider general ethical issues relating to the research and associated activities of the University.
2. To review and revise annually the University Ethics Policy, to be approved by University Research and Innovation Committee, in which shall be included policy regarding investigations into human subjects; and in so doing draw upon: published codes of relevant bodies; the existing codified practice of departments, faculties and other University committees; and the outcomes of consultative processes within the University.

3. To oversee and liaise with Faculty Ethics Committees (FEthCs) constituted to consider ethical issues including those relating to learning, teaching, research and innovation activities and to receive and review reports from FEthCs at each meeting of UEC.
4. To ensure that, as a matter of routine in the case of physiological, psychological and social investigations and any other experiments which may interfere with the normal human physiological function or impact upon the subject's psychological equilibrium, the ethical implications of individual proposals involving human participants have been considered by a recognised, properly constituted committee at faculty or departmental level.
5. To act as a point of reference for, and source of definitive advice to, the committees within the University that may consider ethical issues in relation to learning, teaching research and innovation activities, and staff or students involved in such investigations as described in 4 above.
6. To encourage, promote and as appropriate require conformity to the ethical positions reflected in the strategic plan where the concerns are not those of equal opportunities, intellectual property rights, data protection, and health and safety.
7. To act as the forum to consider the ethical implications of links with particular partners or the acceptance of particular sources of funding, to include advising on requirements for the restriction of the right to publish.
8. To oversee the operation of a procedure for the investigation of and, as appropriate, the recommendation of disciplinary action in relation to breaches of scientific and professional integrity.
9. To review awareness of ethics within the University community.
10. To consider and advise on other related issues that may, from time to time, be referred to the University Ethics Committee.

NOTES

- 1) All posts are ex-officio unless otherwise stated.
- 2) UEC will meet not less than three times a year and will report annually to University Research and Innovation Committee. Elected members are to serve a renewable term of 5 years.
- 3) The committee may from time to time co-opt a maximum of two members to the committee as it sees appropriate to fulfil its Terms of Reference.
- 4) The quorum is 40% of overall membership whilst ensuring all faculties are represented by at least one member.
- 5) The values of the University mean that all committees within the University's Academic Committee Structure are expected to be conducted within a context of an inclusive and ethical environment.
- 6) The meetings will be conducted in accordance with the University's Protocols for Committee Conduct.